

September 2020

PRSD Re-Opening Plan

Roland School



Introduction

The following document gives further, school specific details, from guidelines mandated by the Government of Manitoba and Medical Health Authority. These plans are rooted in the principles outlined in Prairie Rose School Division's divisional plan which can be reviewed at the following link:

[PRSD RE-OPENING PLAN SEPTEMBER 2020](#)

Roland School is committed to making student, staff and community health a priority throughout the COVID-19 pandemic. Students and staff must stay home when ill. We will continue to work with health officials to apply their advice to our local context. Our goal is to continue to provide students with equitable learning opportunities. We are proud of the hard work, dedication and resilience of our school and surrounding communities.

School Day Structure

Schedule Adjustments

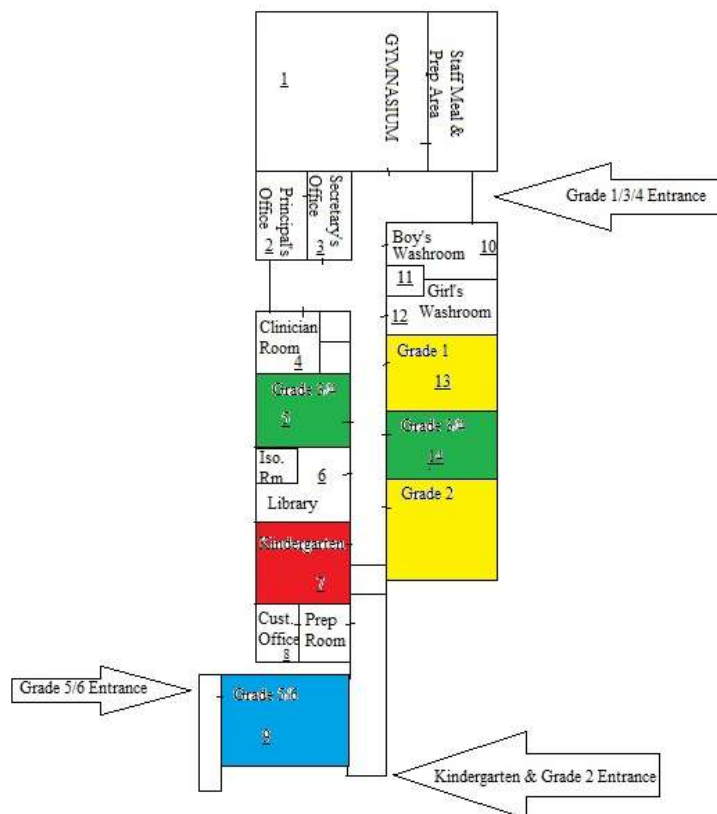
- Morning and afternoon recesses will be staggered so that half of the student body is utilizing the playground, while the other half has their nutrition break.
- Students who live in the town of Roland are asked to return home for the lunch hour from 11:15-12:15. Should a family require special accommodations regarding the lunch hour, they should email Mrs. Chevalier at bcchevalier@prsdmb.ca
- Music, Physical Education and specialist teachers, will be travelling to classroom spaces for lessons and teaching outside when possible. The Grade 1&2 cohort and the Grade 3&4 cohort will receive music instruction in the gym or outdoors when possible.

Organization of Teacher Space

- To better promote social distancing, classrooms exceeding 12 students have been located in larger classrooms or divided over the space of two neighbouring classrooms. This will better allow for distancing of 2 metres.
- Materials, such as couches benches, learning tables and soft fabrics, have been placed into storage to increase space and properly sanitize all surfaces.
- Students will have access to individual manipulatives, free play toys, school supplies which will be sanitized prior to being used by another student.
- Homerooms will be provided with hand sanitizer when there is not a sink available for regular hand washing.

Cohort Rationale

- Preparing for reopening, staff will review school-based plans and procedures before students arrive.
- Movement will be strictly limited. This includes the exit door to use, in the hallways and playground space. Cohort tracking will be strictly followed by logging students, staff and student services personnel who come into contact with the cohort every day.
- Staff will use the first days of school to teach students about cohorts, safety procedures and school set up.
- The image (below) highlights the four cohorts our school will use based on provincial guidelines.



- Barriers and colour-coded signs will be placed throughout the school building to indicate cohort areas.
- There will be daily records of students in attendance within the cohort as well as staff that interact with the cohort. Public Health will conduct tracing investigations with these records if necessary. Parents/Guardians are responsible for daily screening of their child prior to them entering the building.

Learning Plan

- Staggered re-entry will occur at the start of the school year. This process will allow our teachers to connect with students, form positive relationships, better understand any gaps in learning and plan on how to further support your child. This re-entry plan is outlined in the divisional document and applies only to Grades 1-6 at Roland School, asking families to come in by order of last name as follows:
 - Tuesday, September 8, 2020 – K-12 Family Units – Surnames A-K
 - Wednesday, September 9, 2020 – K-12 Family Units – Surnames L-Z
 - Thursday, September 10, 2020 – K-12 Family Units – Surnames A-K
 - Friday, September 11, 2020 – K-12 Family Units – Surnames L-Z

(KINDERGARTEN STUDENTS WILL FOLLOW THE SCHEDULE COMMUNICATED BY MRS. BENNER)

- Teachers are encouraged to use online platforms to support student learning in the classroom and from home. The use of these platforms prepare students and staff to learn from home, whether from isolation or illness.
 - K-6 classrooms will use SeeSaw as a schoolwide, online platform.

*We understand that some families have limited access to the internet, and will continue to encourage you to use our school wifi which is accessible from the school grounds and parking lot to check SeeSaw posts.

- With evidence of a medical note, PRSD is committed to providing students with remote learning opportunities if they are not able to attend in person. The following process is from the divisional document on how to proceed with this process:

“As per Manitoba Educations’ direction, division-level remote learning will be in place for students who are MEDICALLY advised not to return to in-class learning due to COVID-19 related risk factors.

Parents/guardians are required to contact the Assistant Superintendent as 1-204-745-2003 or by email at rsugden@prsdmb.ca.

The Assistant Superintendent will work with the respective school’s principal to provide direction to the planning, preparation, and monitoring the required programming supports.”

- Students will have access to books, however, library usage will be limited. Students will be able to have reading materials in class. These materials will need to go through the recommended sanitization periods between students. Library materials will not go home.
- Hand hygiene and respiratory etiquette are essential for all students and staff. Staff will be responsible for their hand hygiene stations being stocked.

Ensuring Public Health Orders & Guidance

Physical Distancing

- Per health guidelines, masks will be mandatory for staff, and students Grade 3 and older. Students Grade 2 and under are encouraged to wear a mask in the building when appropriate.
- Lockers will not be used during this time. Students will be provided with a storage space for backpacks, jackets and materials within their homeroom space.
- Students should only bring a water bottle, their lunch and appropriate outerwear to school.
- If a student is showing signs of any illness, they will be placed in a quarantine room with a mask until picked up by a family member. Please provide the school with two updated billeting information in the event your child needs to go home early. This will ensure the safety of your child and other students/staff.
- Symptomatic staff will be asked to leave the building and contact Health Links for further direction.

Arrivals & Departures

- Town students are asked to walk or bike to school instead of receiving a ride to both encourage physical activity and to reduce the number of vehicles in drop off and pick up zones at Roland School
- As highlighted in the divisional document, bus drivers and students using bus services must wear a mask to ensure the safety of themselves and others while in close contact. Wherever possible, bus students are encouraged alternative transportation to school.
- When dropping students off at school, please do so from South Avenue, Spruce Street or Klondike Avenue. Refrain from using the alleyway to the East of the school in order to ensure staff have access to their parking spaces.
- Parents walking to pick up their children should plan a meet up point with their child to ensure reduced congestion on the school site.
- Parents driving to pick up their children should remain in their vehicle.
- Upon arrival, students will only enter through the proper cohort entry/exit point. School staff will supervise this space, beginning at 8:15AM.
- Parents/Guardians must only enter the building by invitation or appointment. There is a doorbell at the main entrance of the school to notify us of your arrival.
- If you are transporting your child(ren) to school, please be mindful of school start and end times for staff to adequately supervise students.

Recess & Break Times

- Students will wash their hands after outdoor activities, play and lunch breaks.
- Social distancing will continue to be expected both indoors and outdoors.
- Morning and afternoon recesses will be staggered:
 - Grade 1, 2, 5 & 6 will have recess from 9:53-10:08 and 1:38-1:53
 - Kindergarten, Grade 3 & 4 will have recess from 10:08-10:23 and 1:53-2:08

Lunch Breaks

- During the lunch hour from 11:15-12:15, all students who live in the town of Roland will be expected to return home for lunch and family time. This action is necessary in order to ensure an increase in cleaning efforts can take place. Please be sure to not send students back to school before 12:15 as there will not be adequate outdoor supervision at this time.
- Students will need to bring a cold lunch. Microwaves have been removed to reduce risk of cross-contamination.
- Students will be supervised in their classrooms while eating, with the remainder of lunch being spent in the schoolyard, when appropriate.

Student Movement

- Students will continue to participate in an active start each morning and physical literacy will continue to be a gold standard that Roland School works towards.
- Teachers are encouraged to use various seating arrangements, tools and activities to give students the opportunity to move and regulate.

Mental Health & Well-Being

Processes

- We will continue to share local and online resources to support students and community.
- Staff will continue to engage in professional development to learn more about trauma-informed practices and how to support children during a pandemic.

Actions

- Staff will be returning to work 3 days earlier than usual. We will be using these days to make our spaces as welcoming and safe as possible and to best prepare for the return of our students. Lessons will focus on hygiene and respiratory etiquette, along with mental health and wellness strategies.
- If you have concerns about your child's wellbeing we encourage you to contact their homeroom teacher. We also have our school guidance counsellor, Sara Cantlon, as another available support. Homeroom teachers are listed on our school website.
- If you need a resource as a parent/guardian on how to further support your child, we also have our school social worker, Julie MacNeil.
- Roland School will be using school surveys for both students and parents/guardians throughout the school year to have a collective voice and stay informed. This will help give direction to where further supports are needed.

Initiatives

- Roland School will continue to have initiatives in place to keep connected and challenges/activities to participate in as a school.
- Roland School will continue to incorporate daily physical activity and physical literacy instruction as part of our regular school plan while taking social distancing in to consideration when planning activities.

Preparation for Possible Remote Learning

Public health will direct our response to any outbreak within our school community. Keep in mind, regardless of the level of response, all students with special needs, those that are vulnerable and children of essential workers will be provided school access for programming. While these procedures will be strictly followed, we will do so with the utmost compassion and care for our students, staff and community.

The following is cited from the PRSD Re-Opening Plan document:

Level 2: Blended (In Class and Remote)

- K-8 students and all students with special needs are prioritized for in-class learning
- Alternate day school attendance programming for K-12 will be a programming foundation for Level 2 in PRSD.

Level 3: Remote (With Exceptions)

- Schools will be closed to the public with the exception of Kindergarten to Grade 6 students of critical workers.
- Scheduled student access as per PRSD guidelines.
- Schools will provide remote learning for all K-12 students.

Continued Communication to Families & Community

Regular Communication

- Roland School is committed to giving the community and stakeholders updates through SeeSaw. Please make sure the school has your current email address.
- Virtual or phone meetings with families are strongly encouraged. Per government guidelines, at-school visits/meetings are discouraged.
- We believe that our investment and training in SeeSaw will allow parents/guardians to see regular updates on their child's learning and progress.

School Staff & Contact Information

Roland School Office – 1-204-343-2023

- Principal & Resource Teacher – Mrs. Brandy Chevalier – bchevalier@prsdmb.ca
- Kindergarten Teacher – Mrs. Melissa Benner – mbenner@prsdmb.ca
- Grade 1 Teacher – Ms. Jackie Neufeld – jneufeld@prsdmb.ca
- Grade 2 Teacher – Mr. Mark Coates – mcoates@prsdmb.ca
- Grade 3 & 4 Teacher – Mrs. Kim Coulombe – kcoulombe@prsdmb.ca
- Grade 5 & 6 Teacher – Mr. Bill Dennis – bdennis@prsdmb.ca
- Grade 3-6 Math Teacher – Mrs. Rashmi Arora – rarora@prsdmb.ca
- K-6 Physical Education Teacher – Mr. Bill Dennis – bdennis@prsdmb.ca
- K-6 Music Teacher – Miss Courtney Giesbrecht – cgiesbrecht@prsdmb.ca
- K-6 Guidance Counsellor – Mrs. Sara Cantlon – scantlon@prsdmb.ca
- School Secretary, Librarian & Educational Assistant – Mrs. Kerri Colpitts – kcolpitts@prsdmb.ca
- Educational Assistants – Mrs. Tina Friesen & Mrs. LeAnna Scott
- School Custodians – Mr. Myles Bell & Mrs. Heather Bell

Emergency Processes

- Amendments have been made to typical emergency protocols to ensure social distancing.